

## **Prairie-Hills Elementary School District 144**

### **Remote Learning**

Remote learning is learning that happens outside of the traditional classroom because the student and teacher are separated by distance and/or time. Remote learning can be real-time involving technology, flexibly timed instruction without technology, or a blend of real-time, flexibly timed, technological, and non-technological options, whichever model is the best fit for a District, its students and families. It cannot be assumed that every family or every student has access to the necessary devices and appropriate internet connection at their home, therefore the Illinois State Board of Education encourages the following:

- Districts plan for remote learning that respects the needs of all students and staff
- Implement remote learning that attends to the diversity of each community to ensure that all students have access to equitable educational opportunities
- Meticulously document the best efforts possible being under the current emergency conditions with regard to students with Individualized Education Programs (IEPs) and Section 504 Plans
- Structure active student engagement with learning in accordance with the age appropriate thresholds.
- Select content for remote learning that is aligned to standards, relevant, and appropriate for each student
- Practice consistent communication with students, families, and staff to understand how the health emergency is impacting them.
- The emphasis for schoolwork assigned, reviewed, and completed during the remote learning period is on learning, not on compliance
- Grading should focus on the continuation of learning and prioritize the connectedness and care for students and staff. All students should have the opportunity to redo, make up, or try again to complete, show progress, or attempt to complete work assigned prior to the remote learning period in that time frame.

Specifically, Prairie-Hills Elementary School District 144 has and will continue to follow guidelines from ISBE related to Remote Learning and all recommended components.

## **Prairie-Hills Elementary School District 144 Remote Learning Plan**

Prairie-Hills Elementary School District 144 offers its students a one-to-one environment in all buildings and all grade levels during a regular instructional day. However, students do not take their assigned devices home. The district conducts an annual survey of all parents during parent/teacher conferences related to the types of electronic devices that are available in their homes for student use, ( i-pads, laptops, desk top computers, tablets, or smart phones), as well as the availability of internet services. Responses have indicated that approximately 20% of our student population continues to be without household Wi-Fi services; however, they do have Smart Phone data package availability.

The District understands that alternate means of accessibility for instructional materials and resources must be made available.

The District's Remote Learning Plan will utilize the District's website, Google Classroom and Google Meets for class assignments and parent communication for those with on-line accessibility, as well as instructional hard copy packets for distribution for our population without online accessibility.

For our student population capable of digital participation, teachers, (both general education and special education), ancillary staff, special teachers (music and physical education) will assign work through Google Classroom. Our SPED Co-Teachers will be included with their Gen Ed Teachers' Google Classrooms, giving them the ability to post assignments for their students, and check the work when it is returned. All textbooks are available on-line as well. All students have assigned passwords and credentials to access those resources.

All ancillary staff will have the option to create their own classrooms or join their existing teachers' classrooms for the students on their caseloads. Both options will allow for separate assignments for their students, modified assignments, or assignments related to individual student goals

Music and Physical Education staff will also deliver lessons through Google Classroom, Google Meets, or incorporate on-line teacher created videos.

All teachers, co-teachers, coaches, and support staff will be available from home (8:30 a.m.-1:30p.m.) to support student learning and answer any questions students or parents may have.

All educational digital resources will be posted on the District website for student and teacher access under the Remote Learning Link.

Class work will be assigned to students through Google Classroom and Google Meets for grades Pre-K-8 on remote learning days.

Junior High Students, attendance is taken by 8:00 a.m.

Grades Pre-K-5<sup>th</sup> grade, attendance is taken by 9:00 a.m. Junior High: Assignments are posted no later than 8:30 a.m. every day;

Elementary: no later than 9:00 a.m. daily. Students are permitted to return classwork and assignments back to the teacher or staff member by 8:30 p.m. the day of the assignment.

Elementary and Junior High Staff:

On Remote Learning days, the workday for teachers shall be scheduled as follows unless otherwise directed:

- 8:20 a.m. - 8:30 a.m. - Planning/preparation
- 8:30 a.m. - Learning modules/plans posted and period of availability, student engagement, Instruction, supervision and support as needed begins
- 8:30 a.m. - 1:30 p.m. - 5-hour block of student engagement, instruction, supervision, monitoring and support as needed
- 1:30 p.m. - 2:00 p.m. - Duty Free
- 2:00 p.m. - 3:00 p.m. - Verification/assessment of student work/engagement
- 3:00 p.m. - 3:15 p.m. - Professional responsibilities

Elementary Music, Art and Band Teachers will send out assignments to students the morning of the remote learning day by 8:30 a.m.

Ancillary Staff, Counselors, School Psychologists, School Nurses and RNs will be available to Parents and students on Remote Learning days and will be issued an assignment from their building administrator in lieu of planning a lesson.

- Literacy Coaches Reading and Math Interventionists will provide support for teachers during planning.
- Technology Coaches will provide tech support for staff, students through video chats, lessons and trainings as needed during the remote learning days.
- Specialists or Case Managers are expected to reach out, individually, to families of students on their caseloads to share activities that coincide with related services.

As previously mentioned, the district understands the need to provide non-electronic materials for students who do not have access to the required technology to participate with teachers or staff, therefore students will have access to paper instructional standard based activity packets, resources and materials prepared by staff and distributed at every school and district office. Additionally, information related to free or reduced Wi-Fi services offered by Comcast and AT&T will be made available at all schools and district office as well.

Packets will be distributed to any student or family requesting or needing the assigned work packets. Packets will also be posted on District website, and made available for pick-up at individual community schools, and the District Office. In the event distribution is not feasible, packets may be mailed, depending on the length of the absence. On-line resources will also be

Class work will be assigned to students through Google Classroom and Google Meets for grades Pre-K-8 on emergency days or remote learning days. Assignments are posted by 8:30 a.m. every Monday and submitted back to the teacher or staff member by 8:30 p.m. the day of assignment.

Elementary and Junior High Staff:

Additionally, information related to free or reduced Wi-Fi services offered by Comcast and AT&T will be made available at all schools and district office as well.

Packets will be distributed to any student or family requesting or needing the assigned work packets. Packets will also be posted on District website, and made available for pick-up at individual community schools, and the District Office. In the event distribution is not feasible, packets may be mailed, depending on the length of the absence. On-line resources will also be made available.